



**PUBLIC EMPLOYMENT RELATIONS COMMISSION**

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PUBLIC EMPLOYMENT  
RELATIONS COMMISSION

**REPRESENTATION PETITION**

☐ Amended Petition in Case # \_\_\_\_\_

Applicable Rules: Chapters 10-08, 391-08 and 391-25 WAC

**PARTIES** Include information for all parties involved.

**EMPLOYER** City of Tacoma  
Contact Joy St. Germain  
Address 747 Market Street, Room 1336  
City, State, ZIP Tacoma, WA 98402  
Telephone (253) 591-5407 Ext. \_\_\_\_\_  
Email jstgermain@ci.tacoma.wa.us

**PETITIONER** IBEW Local 483  
Contact Alice A. Phillips  
Address 3525 South Alder Street  
City, State, ZIP Tacoma, WA 98409  
Telephone (253) 565-3232 Ext. \_\_\_\_\_  
Email alice@ibew483.org

**CURRENT BARGAINING REPRESENTATIVE**

(If one exists) \_\_\_\_\_

Contact \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_  
Telephone \_\_\_\_\_ Ext. \_\_\_\_\_  
Email \_\_\_\_\_

**TYPE OF REQUEST** Select One. The petitioner requests:

- ☐ **RECOGNITION** to be certified as the representative of employees currently unrepresented.
- ☐ **CHANGE OF REPRESENTATIVE** to be certified as the representative of employees currently represented by another organization.
- ☐ **DECERTIFICATION** to no longer be represented by the current organization.
- ☒ **INCLUSION OF UNREPRESENTED EMPLOYEES** to have a group of employees added to an existing bargaining unit as described in WAC 391-25-440.
- ☐ **EMPLOYER PETITION** a determination by the commission according to WAC 391-25-090.

**BARGAINING UNIT**

**Description of Bargaining Unit:** Indicate inclusions / exclusions  
Supervisors' Bargaining Unit

**Department or Division** Click! Network

**Number of Employees in Unit** 3

**Collective Bargaining Agreement**

If one exists, the bargaining unit's most recent collective bargaining agreement must be filed with this petition.

**Contract Expiration Date:** December 31, 2014

**OTHER RELEVANT FACTS**

☐ Additional information relating to the proposed bargaining unit is attached.

**SHOWING OF INTEREST**

The petition must be filed with a showing of interest indicating support of at least 30% of the employees in the bargaining unit.

The showing of interest cards are confidential and are ONLY filed with PERC.

**AUTHORIZED SIGNATURE FOR PETITIONER**

**Print Name** Alice A. Phillips **Telephone** (253) 565-3232 Ext. \_\_\_\_\_

**Address** 3525 South Alder Street **Email** alice@ibew483.org

**City, State, ZIP** Tacoma, WA 98409 **Signature** Alice A. Phillips **Date** 4/23/2013



CITY OF TACOMA  
Revision Date: Jan 2, 2009

## Telecommunications Supervisor, Assistant

Class Code:  
5519

### **SALARY RANGE**

\$27.09 - \$34.72 Hourly  
\$2,167.20 - \$2,777.60 Biweekly  
\$4,695.60 - \$6,018.13 Monthly  
\$56,347.20 - \$72,217.60 Annually

### **CLASS SUMMARY DEFINITION:**

#### **THE CLASSIFICATION**

Performs a variety of advanced technical field work pertaining to cable television hybrid fiber-coaxial (HFC) construction, Internet service provider (ISP) installation, maintenance, repair, and servicing in customers' homes, apartments, and commercial properties. As a Lead, guides the work activities of personnel in lower classifications in the performance of their duties and assists with their training.

#### **DISTINGUISHING CHARACTERISTICS**

Duties of the Telecommunications Technician II is a higher classification with the principal difference of leading other workers. Telecommunications Technician II performs a variety of advance technical field work pertaining to cable television (CATV) and Internet service provider (ISP) installation, maintenance, repair, and servicing in customers' homes, apartments, and commercial properties. As a Telecommunications Technician II Lead, guides work activities of personnel in lower classifications in the performance of their duties and assists with their training.

#### **ESSENTIAL DUTIES:**

Provide training and work direction to assigned personnel engaged in cable television (HFC) construction, plant activation, Internet service provider (ISP) installation, (HFC) maintenance, system monitoring, repair, and servicing in customers' homes, apartments, and commercial properties and in City or County right-of-ways.

Evaluate and provide feedback on the work performance of assigned crew members on a regular basis, including the completion of annual evaluations.

Provide oversight of preventative maintenance and repair of the CATV, HFC and ISP distribution system and verify proof of performance of distribution system.

Perform quality control inspections of all the construction, installation, maintenance, repair, and servicing work performed by assigned technicians.

Keep records and rendering reports relative to system operations.

Properly route cables through attics, crawl spaces, and conduits; perform wall-fishes and properly fasten cable to residential and commercial buildings related to CATV/ISP/MDU installs.

Perform technical field work and resolve service customer problems related to CATV/HSP/ISP installation, construction and maintenance.

Insure proper placement and location of existing plant facilities, working closely with other utility companies, and assisting in insuring the integrity of the cable plant.

Perform advanced troubleshooting on HFC distribution system and drop line faults.

Calculate signal level losses, insertion losses, cable losses, taps, and splitter devices of all distribution lines.

Oversee monitoring, measuring, repair and documenting of ingress and egress signal leakage sources and points in the HRC distribution system.

Track and maintain equipment inventories to provide adequate spares for continuous signal delivery.

Assist in correcting signal outages, plant damage and customer service problems during normal business hours.

Perform quality checks on all work categories completed by crews.

Work safely and cooperatively with co-workers and the public.

Insure daily inspections are performed on assigned vehicles for safety of operation and proper levels of work stocks.

May perform other related incidental work.

**KNOWLEDGE & SKILLS:**

Interpret and apply the National Electrical Code, the Occupational Safety and Health Act (OSHA) and related state and local codes.

Apply proper and effective troubleshooting and fault isolation techniques.

Promote good customer service relationships using tact, patience and courtesy techniques.

Communicate clearly and effectively both orally and in writing.

Perform basic math calculations of addition, subtraction, multiplication and division.

Use powered and non-power hand tools and equipment.

Work alone without supervision.

Plan, organize and assign work in functional and effective manner.

Provide effective counseling to workers.

Ability to interact professionally with co-workers and the public.

**QUALIFICATIONS:**

High school graduate or equivalent with a National Cable Television Institute certification or five years' work experience constructing, installing, maintaining, monitoring, repairing, and servicing cable television (CATV/HFC) and/or Internet service provider (ISP) systems into customer's homes, apartments and commercial properties.

**LICENSES, CERTIFICATES AND OTHER REQUIREMENTS**

Valid Washington State Driver's license at time of appointment with maintenance thereafter.

First Aid and CPR certification required prior to completion of probation with maintenance thereafter.

Flagging certification required prior to completion of probation with maintenance thereafter.

**PHYSICAL REQUIREMENTS & WORKING CONDITIONS:**

Subject to climbing poles and other structures.

Subject to lifting and carrying moderate to heavy loads.

Subject to driving in inclement weather.

Subject to working in limited and confining crawl spaces and attics.

May be subject to wearing a respirator.

Subject to a variety of weather conditions as the majority of work is done outside.

Subject to using bucket trucks for aerial work.

Availability for emergency calls outside of normal work hours is required.

Incumbents in this classification will be exposed to working in high traffic areas around heavy equipment and may be required to work over rugged terrain.

**CLASS SPEC DATA:**

Adopted: 3/01

EEO Category: 3

Revised: 6/03; 04/05, 5/08

Job Group: 18

Title Change:

Medical Group: 2

Reviewed:

Union: NR

Analyst: ACM

Overtime Category: A

SOC: 51-1011